## North County Area Institutional Committee (NCAIC) North County H&I August 17, 2019 Minutes

Meeting Called to Order		Michael	9:45am
Attending	Michael H., Jim R., Brigette L., Don C., Chris S., Jack G.		
Minutes from July Meeting		Jack	
Approved with minor change.			
Reports			
Treatment		Jim	
Solutions for Change had a Panel Coordinator change. Maureen F has volunteered for the transition. NSDYPAA is continuing with great enthusiasm. Met with Green Oak Ranch and noted the literature rack needed pamphlets. Some discussion on how to best fill pamphlet requests. Vista jail is interested in adding additional panels with a veteran's group interest.			
New Member L	iaison	Jim	
8 Attended, 2 p	anel coordinators with 6 new members.		
Treasurer		Chris	
	nis month were light but on par for this time of the year. reserve. Business cards received with discussion.	We are within the bour	ndaries
Technology		Michael	
Updates are coming and we are about ready for full adoption. Reviews are expected within 2-3 weeks.			
So Cal H&I Inter	rgroup	Dani	
Next meeting 1:	1am Aug 25 <sup>th</sup> at the Machinists hall in San Diego.		

## **Policy and Guidelines Sub-Committee**

Michael

Merged all the positions into one document. Interested in setting a date before the end of the month to review.

Asst Chair Dani

Attended Area Committee meeting with discussion on how to improve communications among members and groups.

Chair – Michael H.

Maintaining a log of his activities on the Google Drive and would like more info about the Labor Day event coming up two weeks from now.

## **Old Business**

Database Update Brigitte

Tested conversion of existing Excel document to Google Sheet. Ready to try migration of the current documents.

## **New Business**

Nominating committee needs to develop a slate Chris S took a straw poll of available members.

Close 11:10am